

**MINUTES OF MEETING  
HARMONY WEST  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Harmony West Community Development District held a Regular Meeting on February 10, 2020 at 10:00 a.m., at Johnston’s Surveying, Inc., 900 Shady Lane, Kissimmee, Florida 34744.

**Present at the meeting were:**

Richard Jerman	Chair
Denver Marlow	Vice Chair
Mark Hills	Assistant Secretary
Jennifer Jerman	Assistant Secretary

**Also present were:**

Craig Wrathell (via telephone)	District Manager
Cindy Cerbone (via telephone)	Wrathell, Hunt and Associates, LLC
Daniel Rom (via telephone)	Wrathell, Hunt and Associates, LLC
Vivek Babar (via telephone)	District Counsel

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Wrathell called the meeting to order at 10:02 a.m. Supervisors Richard Jerman, Denver Marlow, Mark Hills and Jennifer Jerman were present, in person. Supervisor Gardner was not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There being no public comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Acceptance of Resignation of Supervisor  
Christopher Gardner [SEAT 2]; *Term  
Expires November 2022***

Mr. Wrathell presented resignation letters from Mr. Christopher Gardner and Mr. Mark Hills.

On MOTION by Ms. Jerman and seconded by Mr. Marlow, with all in favor, the resignation of Mr. Christopher Gardner, dated January 22, 2020, was accepted.

On MOTION by Mr. Marlow and seconded by Ms. Jerman, with all in favor, the resignation of Mr. Mark Hills, dated February 3, 2020, was accepted.

**FOURTH ORDER OF BUSINESS**

**Consider Appointment to Fill Unexpired Term of Seat 2**

Mr. Jerman nominated Mr. John C. Tyree to fill Seat 2. No other nominations were made.

On MOTION by Mr. Marlow and seconded by Ms. Jerman, with all in favor, the appointment of Mr. John C. Tyree to Seat 2, term expires November 2022, was approved.

Mr. Jerman nominated Mr. Alex Madison to fill Seat 3. No other nominations were made.

On MOTION by Mr. Marlow and seconded by Ms. Jerman, with all in favor, the appointment of Mr. Alex Madison to Seat 3, term expires November 2020, was approved.

**A. Administration of Oath of Office to Newly Appointed Supervisor (*the following will be provided in a separate package*)**

The Oath of Office would be administered at the next meeting.

- I. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- II. Membership, Obligations and Responsibilities**
- III. Financial Disclosure Forms**
  - a. Form 1: Statement of Financial Interests**
  - b. Form 1X: Amendment to Form 1, Statement of Financial Interests**
  - c. Form 1F: Final Statement of Financial Interests**
- IV. Form 8B – Memorandum of Voting Conflict**

**HARMONY WEST CDD  
FIFTH ORDER OF BUSINESS**

**February 10, 2020**

**Consideration of Resolution 2020-01, Designating a Chair, A Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the District, and Providing for an Effective Date**

Mr. Wrathell presented Resolution 2020-01. Mr. Jerman nominated the following slate of officers:

Chair	Richard Jerman
Vice Chair	Denver Marlow
Secretary	Craig Wrathell
Assistant Secretary	Jennifer Jerman
Assistant Secretary	John C. Tyree
Assistant Secretary	Alex Madison
Assistant Secretary	Cindy Cerbone
Treasurer	Craig Wrathell
Assistant Treasurer	Jeff Pinder

No other nominations were made.

**On MOTION by Mr. Marlow and seconded by Mr. Jerman, with all in favor, Resolution 2020-01, Designating a Chair, A Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the District, as nominated, and Providing for an Effective Date, was adopted.**

**SIXTH ORDER OF BUSINESS**

**Approval of Unaudited Financial Statements as of December 31, 2019**

Mr. Wrathell presented the Unaudited Financial Statements as of December 31, 2019. Certification that the Capital Projects Fund Series 2018 project was deemed completed would be obtained from the District Engineer.

**On MOTION by Mr. Marlow and seconded by Ms. Jerman, with all in favor, the Unaudited Financial Statements as of December 31, 2019, were accepted.**

**SEVENTH ORDER OF BUSINESS**

**Approval of August 26, 2019 Public Hearings and Regular Meeting Minutes**

Mr. Wrathell presented the August 26, 2019 Public Hearings and Regular Meeting Minutes.

On MOTION by Mr. Jerman and seconded by Mr. Marlow, with all in favor, the August 26, 2019 Public Hearings and Regular Meeting Minutes, as presented, were approved.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *Straley Robin Vericker***

There being no report, the next item followed.

**B. District Engineer: *Poulos & Bennett, LLC***

There being no report, the next item followed.

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

- **NEXT MEETING DATE: March 23, 2020 at 10:00 A.M.**
  - **QUORUM CHECK**

The next meeting will be held on March 23, 2020 at 10:00 a.m.; however, it may be cancelled if not necessary.

**NINTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There being no Board Members' comments or requests, the next item followed.

**TENTH ORDER OF BUSINESS**

**Public Comments**

There being no public comments, the next item followed.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Jerman and seconded by Mr. Marlow, with all in favor, the meeting adjourned at 10:13 a.m.



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Secretary/Assistant Secretary



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Chair/Vice Chair